Module Definition Form (MDF)

Module code: MOD004229	**Version:** 6 **Date Amended:** 17/Oct/2019

1. Module Title
Project Management

2a. Module Leader
Kavya Singi

2b. School
School of Management

2c. Faculty
Faculty of Business and Law

3a. Level
5

3b. Module Type
Standard (fine graded)

4a. Credits
15

4b. Study Hours
150

5. Restrictions

Type	Module Code	Module Name	Condition
Pre-requisites:	None		
Co-requisites:	None		
Exclusions:	None		
Courses to which this module is restricted:			

LEARNING, TEACHING AND ASSESSMENT INFORMATION

6a. Module Description

Project management is a key skill for any future professional to acquire, at some stage in your career you will be involved in delivering or working on a project. This module focuses on providing a sound basis for managing or working on projects. You may be a future Marketer with managing marketing campaigns in mind, a future HR Professional who may be called upon to manage a recruitment project or indeed, you may be called on to work on another type of business improvement or implementation. In essence, the concept of managing a project hinging on one quite basic principle, managing the triangle of: quality of the project outcomes, cost and time. In practice, this is a complex juggling act. This module first distinguishes a project from other types of operations processes and explores the key skills of a project manager. Then the major process groups, according to the PMBOK (Project Management Body of Knowledge) are applied, these are: initiation; planning; executing; monitoring and controlling and closing a project. The important of stakeholder management and risk management will be emphasised. Students will use software to schedule and cost projects during the planning phases. The use of monitoring and controlling techniques, including cost control, time management and resource optimisation will be explored. After the main process groups have been covered, the final part of the module is on improving the success of projects. There is exploration of how to measure success and furthermore, the principles of agile project management are discussed.

6b. Outline Content

Introduction to Project Management Defining project management and its importance in your career Clarifying the differences between projects and operations processes The project management triangle The Project Management Process Groups (defined by PMBOK) 1. Initiating – Defines and authorizes the project 2. Planning – Describes how the project will be managed Utilising the tools of project scheduling using Project Management software. 3. Executing – Helps the project groups work together to complete the work 4. Monitoring and Controlling – Checks the progress of the project and corrects problems. 5. Closing – Formally closes each phase or the project and receives approval of the project work for the phase or project. Improving Project Management Measuring the success of projects and learning from them. Agile project management

For students registered on the BSc (Hons) Business Management at the Cambridge campus or BSc (Hons) Business Management (with placement year) or BSc (Hons) Business Management & Leadership or BSc (Hons) Business Management & Leadership (with placement year), successful completion of this module provides exemption against the Chartered Management Institute's (CMI) unit 5009V1 Project Development & Control.

6c. Key Texts/Literature

The reading list to support this module is available at: https://readinglists.aru.ac.uk/

6d. Specialist Learning Resources

Anglia Ruskin's Virtual Learning Environment and Project Management software

7. Learning Outcomes (threshold standards)		
No.	**Type**	**On successful completion of this module the student will be expected to be able to:**
1	Knowledge and Understanding	Explain the nature of project management and the project management triangle;
2	Knowledge and Understanding	Be critically aware of the importance of managing the process groups of project management, stakeholders and risk;
3	Intellectual, practical, affective and transferrable skills	Utilise software applications for planning and scheduling project tasks, including resources and costs;
4	Intellectual, practical, affective and transferrable skills	Evaluate approaches to improving project management.

8a. Module Occurrence to which this MDF Refers				
Year	**Occurrence**	**Period**	**Location**	**Mode of Delivery**
2026/7	ZZF	Template For Face To Face Learning Delivery		Face to Face

8b. Learning Activities for the above Module Occurrence			
Learning Activities	**Hours**	**Learning Outcomes**	**Details of Duration, frequency and other comments**
Lectures	12	1-4	Lecture 1 hr x 12 weeks
Other teacher managed learning	12	1-4	Seminar/Computer Workshop 1 hr x 12 weeks
Student managed learning	126	1-4	Seminar preparation, assessment preparation and completion. Seminar preparation to include guided reading, practicing use of software, research and other activities to encourage active engagement with source material and to further the necessary skills of analysis required to successfully complete this module.
TOTAL:	150		

9. Assessment for the above Module Occurrence

The assessment for some modules includes a presentation (see below for details on how this particular module is assessed). We recognise that presenting, especially to a large group, can cause significant anxiety or distress for some students. If this may affect you, please contact your Module Leader or the Disability and Neurodiversity Service as early as possible. We will work with you to consider appropriate reasonable adjustments. Depending on your individual needs, these might include, for example, presenting to a smaller group or presenting only to a member of academic staff.

Assessment No.	Assessment Method	Learning Outcomes	Weighting (%)	Fine Grade or Pass/Fail	Qualifying Mark (%)
010	Coursework	1-2	20 (%)	Fine Grade	30 (%)
A 40 minute multiple choice test held in class					

Assessment No.	Assessment Method	Learning Outcomes	Weighting (%)	Fine Grade or Pass/Fail	Qualifying Mark (%)
011	Coursework	1-4	80 (%)	Fine Grade	30 (%)
Assessment 2000 words					

In order to pass this module, students are required to achieve an overall mark of 40% (for modules at levels 3, 4, 5 and 6) or 50% (for modules at level 7*).

In addition, students are required to:
(a) achieve the qualifying mark for each element of fine graded assessment as specified above
(b) pass any pass/fail elements

[* the pass mark of 50% applies for all module occurrences from the academic year 2024/25 – see Section 3a of this MDF to check the level of the module and Section 8a of this MDF to check the academic year]